



Bristol Contemporary Print Centre

Spike Print Studio Covid-19 Strategy Health and Safety Supplement for all Studio Users

Date: 27 January 2022

Updates: 1 June 2020; 27 July 2020; 3 August 2020; 14 October 2020; 19 April 2021;

19 May 2021; 19 July 2021, 13 December 2021

Update 27 January 2022

In response to the Government's lifting of restrictions on 27 January 2022, we continue to be vigilant and are not introducing any further changes at this time.

We outline our current guidelines below and expect all our studio users to adhere to them. For additional safety we have Rensair air purifiers in both studios. Last keyholder out, needs to switch them off.

https://rensaair.com/?gclid=Cj0KCQiAnuGNBhCPARIsACbnLzqRfK - s6ctqnYsOSERC4p88_S9bzASHRjgTmqOE3q4tEVqHNmxurYaAmMBEALw_wcB

MASKS

Spike Island recommends you wear a mask when entering and moving around the building or using the café or toilet and when you are in Spike Print Studio. This continues to be a mandatory requirement of Spike Print Studio.

QR CODE

Spike Island and Spike Print Studio are both signed up to the NHS Covid-19 app. Please scan the codes on your phone when you enter the building and Spike Print Studio. You can download the app: <https://www.covid19.nhs.uk/>

FEELING UNWELL

Do not come into the building or the print studio if you feel under the weather, have a cold or anyone in your family is unwell. We are all responsible for each other.

If you think you have symptoms of Covid-19 get a PCR test.

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing/get-tested-for-coronavirus/>

Covid-19 symptoms change over time with mutations. For updates on key symptoms see:

<https://covid.joinzoe.com/post/new-top-5-covid-symptoms>

<https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>

SELF ISOLATION

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do#get-tested-and-self-isolate-if-required>

LATERAL FLOW TESTS

Please take a lateral flow test before you come in. We are sure you know that these are available free from the government's website

<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

COVID-19 RESEARCH

Below is a Covid-19 symptom study app which is also worth downloading. It been developed by health science company ZOE and has become the largest public science project of its kind anywhere in the world. The app data is being analysed in collaboration with King's College London researchers.

<https://covid.joinzoe.com/>

WASH YOUR HANDS

Wash your hands regularly and thoroughly. Sanitise your hands regularly at available sanitising points.

GIVE YOURSELF TIME

Leave a bit of extra time for yourself to go through all these procedures.

Spike Print Studio is located within Spike Island and therefore the health and safety of the people who use the studio and building is a shared responsibility.

<https://www.spikeisland.org.uk/plan-your-visit/protect-yourself-and-others/>

SPS works hard to minimise risk and create a sense of safety and security for its staff, members and studio users as this is a key component of a successful return to work and to the studio. We are aware that everyone has had an emotional impact from the pandemic and the need to be sensitive to those who have had traumatic experiences and to be aware of everyone's anxieties.

Spike Print Studio Covid-19 Strategy Health and Safety Supplement for all

Studio Users

Entering Spike Island and Spike Print Studio

1. Put your mask on before you enter the building and studio.
2. Enter building as instructed by Spike Island and sanitise hands at relevant points where provided.
3. Sanitise or wash your hands on entering the studio.

Access

1. Risk Management – all studio users must assess and manage their own risk.
2. Studio users – do not come in if you feel unwell or if a family member is unwell.
3. Signing in – please use the signing in diary.
4. Online booking system for access and materials - no studio access allowed without using the booking system. Materials can be bought from shop or order online to be collected from the studio.
5. A maximum of 6 in each studio plus 1 staff and 1 technician.
6. Social distancing – be respectful of those around you and give each other space.
7. Studio users returning from any high-risk area cannot come into the studio and must abide by current laws. Please check for updates: <https://www.gov.uk/guidance/how-to-quarantine-when-you-arrive-in-england>

PPEs & Instructions

Nb: A list of recommended PPEs and suppliers is at the end of this document

1. Members must provide their own PPEs which are available to purchase at the studio. The studio holds masks, gloves; disposable aprons and full-face visors. Visors should not be worn instead of masks but in addition to them.
2. Your mask is not be a replacement for PPE that is required for the Aquatint room and Screen Stripping processes. It will not protect you from harmful particulates and you must wear the necessary health and safety equipment.
3. Staff and tutors PPEs provided by the studio. No mask sharing allowed.
4. Tissues, paper towels, cleaning liquids (anti-viral), hand sanitiser provided.
5. Supplies monitored regularly and kept topped up.
6. Closed bins with pedal control in place at every sink or relevant area for tissues and paper towels.

Leaving Spike Print Studio and Spike Island

1. Leave plenty of time to clear up and disinfect your work area.
2. Sign out – sanitise pen and hands.
3. Follow Spike Island's one-way system and information as you exit.

Members' Responsibilities

Equipment cleaning

1. You must clean every surface you have touched or used during your session with the cleaning pack provided. This includes all handles on presses or vacuum beds and all switches etc. This is normal studio practice.
2. You must leave your work area spotless. You will not be allowed to continue using the studio if you do not clean and tidy up thoroughly.

Computer, printer, photocopier, keyboards

3. Clean the keyboard and mouse with the wipes provided.
4. Clean the screen if you have touched it.
5. Clean the surrounding table area.
6. Clean printer controls.
7. Clean photocopier controls.

Keyholder cleaning outside staff hours

1. Keyholders must use the cleaning kits provided at each table to clean all the surfaces touched or used during their session.
2. Clean your area before you start as well as when you finish.
3. Clean all equipment used. That includes roller handles, press handles, vacuum bed print down frames and switches.

Kitchen, food & Drink

The Kitchen is open!

1. Bring your own drink/food/flask if possible
2. Wash your hands before and after eating.
3. Clean table where you have eaten.
4. Take all food waste home for composting. Do not use studio bins.
5. Kitchen to be cleaned regularly throughout the day when in use.
6. No hand washing crockery. Only use the dishwasher.
7. Wash your hands after stacking dishwasher.
8. Wash your hands before de-stacking dishwasher.
9. Clean surfaces, kettle, microwave, fridge door.
10. Paper towels provided at every sink.

Students

All students receive Covid-19 inductions with the regular H & S induction at the beginning of each course with their tutor.

1. Wash your hands when you enter the studio.
2. Students must clean their workspaces as instructed by tutors.

PPE Suppliers January 2022

Gloves and ear defenders are now provided.

1. Wash your hands before using ear defenders.
2. Sanitise Ear defenders after use and return to hook.
3. Please wear disposable gloves with rubber gloves when using photoemulsion or the solvent room.

Screenprinting Studio/ Washout room:

Ear defenders Anti-mist goggles Mask

<https://www.screwfix.com/p/ear-defenders-27-6db-snr/6191d> <https://www.screwfix.com/p/site-slimline-safety-goggles/1721k> https://www.screwfix.com/p/jsp-flexinet-disposable-valved-mask-p3/32565#product_additional_details_container

Or full face respirator <https://www.screwfix.com/p/jsp-filterspec-pro-valve-respirator-black-fmp2/36021>

Note: People with small faces will need children's FFP3 masks for a better face seal. water resistant coveralls

Etching & Relief Studio/Solvent Room/Toyobo:

<https://www.screwfix.com/p/alpha-solway-alphashield-1000-fr-type-5-6-protective-coverall-white-medium-36-39-chest-30-l/1337r>

Safety goggles <https://www.screwfix.com/p/site-slimline-safety-goggles/1721k>

Gloves. <https://www.screwfix.com/p/showa-660-chemical-hazard-gauntlets-blue-large/84543>

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Safety goggles. <https://www.screwfix.com/p/site-slimline-safety-goggles/1721k>

<https://www.screwfix.com/p/3m-9332-disposable-valved-dust-mist-fume-respirator-p3/49665>

Staff, member technicians and tutors have a separate detailed Risk Management document regarding protocol with materials, equipment, deliveries and managing waste disposal.

Monitoring and Evaluation

Weekly basis.

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